



## Daniele's In-Home Childcare Guidelines

The following is a list of guidelines I require clients to follow and agree to before childcare begins:

- Payment is paid prior to the week of care, on a prearranged day.
- I currently only care for one baby at a time.
- If your child is not here due to any circumstances, including but not limited to: them being ill / you taking vacation / picking up early - I still get paid. If I am ill, I get up to 15 paid sick days per year. This includes any necessary quarantining due to the COVID pandemic. If the amount of sick days exceeds 15, you will be reimbursed for those days.
- I require a two week notice and/or two weeks pay if you decide to relocate your child to a different caregiver.
- I ask that you let me know when you are on the way to drop off your baby, as well as the time you plan on picking up. This allows me to be prepared and saves both of us time.
- If your child has anything more than a clear runny nose, please keep them at home. I do this out of respect for each and every one of you. The last thing we want is a "daycare cold" circulating. Please be understanding if I make the decision to have you not bring your child due to my judgement of an illness.
- Please keep in mind that I do have to take care of myself occasionally - i.e. attending doctor's appointments, dentist appointments, etc. This means having a once-in-a-while backup sitter. I try my best to attend to these things outside of your child care hours, but this isn't always possible.

By signing below, you are acknowledging you have read the above terms and agree to abide by them in the course of our business together. Thank you!

**Child's Name**

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**Parent Signature**

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**Date**

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